

SPECIAL BULLETIN

O F F I C E O F T R A I N I N G

No. 9-73

6 April 1973

To: All Training Officers of the Agency

MICROFILM INFORMATION SYSTEMS SEMINAR

STATINTL

The final Microfilm Information Systems Seminar conducted for the Agency by [REDACTED] will be held 22 - 24 May. It is intended for personnel concerned with the feasibility, design, and implementation of microfilm applications.

Time will be allocated during the seminar for problem-solving discussions; it is recommended, therefore, that students bring information-handling problems from their offices for evaluation and discussion.

OBJECTIVE : To enable each student to determine the applicability of microfilm systems to the information processing needs of his specific office in terms of design, techniques, and hardware.

GRADE REQUIREMENT : GS-09 and above (Information Control Assistants, Grades GS-06 to GS-08, may also attend if space permits).

HOURS : 0830 - 1600 hours daily

LOCATION : Room 802, Chamber of Commerce Building

REGISTRATION: Submit Form 73, "Request for Internal Training," to OTR/ISS/AIR, Room 1036, Chamber of Commerce Building, by 7 May 1973.

ADDITIONAL INFORMATION : On course content, call extension 3567.
On registration, call extension 3137.

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